

**Upper Pine River Fire Protection District  
Special Board Meeting  
Minutes  
January 4, 2024  
3:00 P.M.**

The meeting for January 4, 2024, was called to order at 3:05pm by Paul Black.

**Board Members Attendance** – Paul Black (President, present), Lisa Bourque (Vice President, present via ZOOM), Jesse Larson (member, present), Lew Webb (member, present), Gary Karner (member, present)

**Staff Present** – Chief Bruce Evans, DC Greg French, Kim Ruggles (Secretary)

**Additions/Deletions to the Agenda** – H. Consideration and Approval of 2023 Amended Budget Change G. as informational and not a consideration and approval.

**Public Comments** – none

**Special Presentation** – Introduction of the District's new CPA - Michelle Sainio from Fredrick Zink & Associates, CPAs.

**New Business**

- A. Consideration and Possible Execution of Approving Resolution 2024-1 – Set Mill Levies – LaPlata County – Jesse makes a motion to approve Resolution 2024-1, Set Mill Levies – LaPlata County. Gary seconds. All in favor. Motion carried.
- B. Consideration and Possible Execution of Approving Resolution 2024-2 – Set Mill Levies – Archuleta County – Gary makes a motion to approve Resolution 2024-2, Set Mill Levies – Archuleta County. Lisa seconds. All in favor. Motion carried.
- C. Consideration and Possible Execution of Approving Resolution 2024-3 – Adopt General Fund Budget 2024 – Jesse makes a motion to approve Resolution 2024-3, Adopt General Fund Budget 2024. Gary seconds. All in favor. Motion carried.
- D. Consideration and Possible Execution of Approving Resolution 2024-4 – Authorization to engage with TBK Bank – Lew makes a motion to approve Resolution 2024-4, Authorization to engage with TBK Bank. Jesse seconds. All in favor. Motion carried.
- E. Consideration and approval of Board of Directors Bylaws – table to next meeting
- F. Consideration and approval of Policy on Finances – table to next meeting
- G. Information regarding Impact Fees – Information packet emailed to the board members for their review.
- H. Consideration and approval of 2023 Amended Budget – Jesse makes motion to approve the 2023 Amended Budget. Gary seconds. All in favor. Motion carried.

**Adjournment** – Jesse makes a motion to adjourn the special meeting at 4:30pm. Gary seconds. All in favor. Motion carried.

Submitted by  
Kim Ruggles



Paul Black, President



Date

Attest:

\_\_SS//Kim Ruggles\_\_\_\_\_  
Kim Ruggles, Admin