

**Upper Pine River Fire Protection District
Board Meeting
Minutes
March 21, 2024
3:00 P.M.**

The meeting for March 21, 2024, was called to order at 3:06pm by Paul Black.

Board Members Attendance – Paul Black (President, present), Lisa Bourque (Vice President, present via ZOOM), Jesse Larson (member, absent), Lew Web (member, absent), Gary Karner (member, present)

Staff Present – Chief Evans (present via ZOOM), Deputy Chief French (present), Kim Ruggles (Secretary, present)

Additions/Deletions to the Agenda – none

Public Comment – comments were made.

Special Presentation – Phyliss Ludwig

Approval of Minutes

- A. February 15th Regular Meeting – Lisa made a motion to approve the February 15th regular meeting. Gary Seconds. All in favor. Motion carried.

Finance Report

January and February 2024 financials and check detail was presented to the board. Gary makes a motion to approve the preliminary draft of the January and February 2024 financials and check detail. Lisa seconds. All in favor. Motion carried.

New Business

- A. Consideration and approval of Agreement of Services with RPI Consulting LLC for an Impact Fee Study with a total cost of \$25,700. Paul makes a motion to approve the Agreement of Services with RPI Consulting LLC for an Impact Fee Study with a total cost of \$25,700. Lisa seconds. All in favor. Motion carried.
- B. Consideration and approval to make the following changes to TBK Bank accounts: Account number 40082636, remove Mack Coker and Wayne Walters. Account number 40094448 remove Mack Coker and Wayne Walters. Lisa makes a motion to approve changes to TBK Bank accounts, 40082636, to remove Mack Coker and Wayne Walters and account number 40094448 to remove Mack Coker and Wayne Walters. Gary seconds. All in favor. Motion carried.

Old Business

- A. Strategic Plan Update – will have final draft to next board meeting.
- B. Fire Station 1 Update – DOLA Tier 2 Grant was awarded in the amount of \$800,00 for architectural fees.
- C. Sale of old Sation 2 Update – Pine River Lodge will not make an offer on the property.

Chiefs' reports

Deputy Chief French presents his report to the Board.

Chief Evans presents his report to the Board.

Adjournment – Gary made a motion to adjourn the regular meeting at 4:09pm. Lisa seconds. All in favor. Motion carried.

Submitted by

Kim Ruggles



Paul Black, President

4/18/24
Date

Attest:

__SS//Kim Ruggles_____
Kim Ruggles, Admin