

**Upper Pine River Fire Protection District
Board Meeting
Minutes
March 20, 2025
3:00 P.M.**

The meeting for March 20, 2025, was called to order at 3:07 pm by Lisa Bourque.

Board Members Attendance – Paul Black (President, present), Lisa Bourque (Vice President, present), Jesse Larson (member, present), Lew Web (member, present), Gary Karner (member, present)

Staff Present – Chief Evans (present), Deputy Chief French (present), Kim Ruggles (Secretary, present)

Additions/Deletions to the Agenda – New business D. ISO update by Captain Graham and E. Sales Tax presentation by Captain Jeep

Public Comment – none

Special Presentation – none

Approval of Minutes

- A. February 21st Regular Meeting – Lisa made a motion to approve the February 21st regular meeting. Gary seconds. All in favor. Motion carried.

Finance Report

February 2025 financials – Jesse made a motion to approve the February 2025 financials. Gary seconds. All in favor. Motion carried.

New Business

- A. Consideration and approval of Resolution 2025-2 – Meet and Confer Procedures in Procedures in Accordance with the Requirements of Section 29-5-205 of Colorado Firefighter Safety Act. Paul made a motion to approve Resolution 2025-2 Meet and Confer Procedures in Procedures in Accordance with the Requirements of Section 29-5-205 of Colorado Firefighter Safety Act, with adding the meet and confer meeting will take place the first week of the month and the final written report 5 days before the regular board meeting and that both parties agree the Chief will submit report to the appointed representative. Jesse seconds. All in favor. Motion carried.
- B. Consideration and Possible Execution of Approving Resolution 2025-3 Lease to Own Financing for the 2025 Pierce Enforcer with First Government Lease Co. Paul made a motion to approve Resolution 2025-3 Lease to Own Financing for the 2025 Pierce Enforcer with First Government Lease Co. Lisa seconds. All in favor. Motion carried.
- C. Consideration and approval to adjust the Impact Fee for commercial calculations - No consideration and approval. To be tabled until the next board meeting. Make revision of what the definition of manufactured homes to include tiny homes, add RV Parks and adjust commercial rate to \$118.70 per 100 sq ft to Resolution 2024-05.
- D. ISO Update by Captain Graham – The ISO visit that was scheduled for spring will be delayed until fall, after the wildland season. Currently collecting information/data on what needs to be purchased, fixed or added.

- E. Sales Tax Presentation by Captain Jeep – read through handout and make any necessary changes, this is preliminary presentation.

Old Business

- A. Station 1 Update – Officially shovel ready, construction documents have been reviewed. USDA meeting last week, asked for application completed as soon as possible. If funding is in place still on track to break ground in September. Earmarks for the community room, from our Congressman and Senator.

Chiefs' reports

Chief French presents his report to the Board.

Chief Evans presents his report to the Board.

Adjournment – Paul made a motion to adjourn the regular meeting at 5:55pm. Jesse seconds. All in favor. Motion carried.

Submitted by

Kim Ruggles



Paul Black, President



Date

Attest:

SS//Kim Ruggles

Kim Ruggles, Admin