

**Upper Pine River Fire Protection District
Board Meeting
Minutes
May 16, 2024
3:00 P.M.**

The meeting for May 16, 2024, was called to order at 3:09pm by Paul Black.

Board Members Attendance – Paul Black (President, present), Lisa Bourque (Vice President, present via ZOOM), Jesse Larson (member, present), Lew Web (member, absent), Gary Karner (member, absent)

Staff Present – Chief Evans (present via ZOOM), Deputy Chief French (absent), Kim Ruggles (Secretary, present)

Additions/Deletions to the Agenda – add Special Presentation SIM Lab

Public Comment – none

Special Presentation – Captain Mark Fleming SIM Lab and training report

Approval of Minutes

- A. April 18th Regular Meeting – table to next month.

Finance Report

March 2024 P&L and April 2024 financials and check detail were presented to the board. Jesse makes a motion to approve March 2024 P&L and April 2024 financials and check detail. Lisa seconds. All in favor. Motion carried.

New Business

- A. Adjusted 2024 Budget – consideration and approval for the adjusted 2024 Budget. Jesse makes a motion to approve the adjusted 2024 Budget. Lisa seconds. All in favor. Motion carried.

Old Business

- A. Station 2 – Update on Deck/Staircase bids and detailed design, still waiting for contractors to come to site and give a bid. Will have more information next month.
- B. Strategic Plan Update – Will be emailed next week for review and approval at the June meeting.
- C. Fire Station 1 Update – Met with architects and made modifications due to the increased cost of construction.

Chiefs' reports

Chief Evans presents his report to the Board.

Adjournment – Jesse made a motion to adjourn the regular meeting at 4:50pm. Lisa seconds. All in favor. Motion carried.

Submitted by

Kim Ruggles



Paul Black, President



Date

Attest:

SS//Kim Ruggles

Kim Ruggles, Admin