

Upper Pine River Fire Protection District
Board Meeting
Minutes
July 18, 2024
3:00 P.M.

The meeting for July 18, 2024, was called to order at 3:11pm by Paul Black.

Board Members Attendance – Paul Black (President, present), Lisa Bourque (Vice President, present), Jesse Larson (member, present), Lew Web (member, absent), Gary Karner (member, present)

Staff Present – Chief Evans (present), Deputy Chief French (present), Kim Ruggles (Secretary, present), Paul Kosnik (Attorney, present)

Additions/Deletions to the Agenda – Move New Business A. Impact Fee Presentation to Old Business A. Add Old Business C. Station 2 Deck Update

Public Comment – none

Special Presentation – none

Approval of Minutes

- A. June 20th Regular Meeting – Jesse made a motion to approve the June 20th regular meeting. Lisa seconds. All in favor. Motion carried.

Finance Report

June 2024 financials and check detail were presented to the board. Lisa made a motion to approve June 2024 financials and check detail. Jesse seconds. All in favor. Motion carried.

New Business

- A. Consideration and Approval to move the August regular board meeting from August 15th to the 22nd and to have a budget workshop before board meeting. Lisa made a motion to hold a budget workshop on August 22nd at 1:00pm and move the regular board meeting to August 22nd at 3:00pm. Jesse seconds. All in favor. Motion carried.
- B. Consideration and Approval – 2024 Budget Adjustments table to August meeting
- C. Set Date for Strategic Planning Meeting in September – before board meeting September 19th at noon.

Old Business

- A. Impact Fee Presentation – Consideration and approval of adopting the Impact Fee Schedule and to give notice to the jurisdictions for public comments. Jesse made a motion to adopt the impact fee schedule and to give notice to the jurisdiction for public comment. Gary seconds. All in favor. Motion carried.
- B. Fire Station 1 Update – Chief Evans has meetings every Thursday with OZ Architecture. Submitted first bill to DOLA, waiting for reimbursement. We can take a virtual tour of the new station in their Denver office. First draft of the business plan sent to Durango Urgent Care.
- C. Station 2 Deck Update – Get updated bid from Durango Decks. Received bid from Utzinger Designs in the amount of \$20,654.60. Jesse made a motion to

accept the bid from Utzinger Designs to build the deck at Station 2. Lisa seconds.
Three (3) in favor, one (1) nay. Motion carried.

Chiefs' reports

Chief French presents his report to the Board.

Chief Evans presents his report to the Board.

Adjournment – Jesse made a motion to adjourn the regular meeting at 5:52 pm. Gary seconds.
All in favor. Motion carried.

Submitted by

Kim Ruggles



Paul Black, President


Date

Attest:

__SS//Kim Ruggles_____
Kim Ruggles, Admin