

**Upper Pine River Fire Protection District
Board Meeting
Minutes
November 21, 2024
3:00 P.M.**

The meeting for November 21, 2024, was called to order at 3:05 pm by Paul Black.

Board Members Attendance – Paul Black (President, present), Lisa Bourque (Vice President, present, via ZOOM), Jesse Larson (member, present), Lew Web (member, present, via ZOOM), Gary Karner (member, present)

Staff Present – Chief Evans (present), Deputy Chief French (present), Kim Ruggles (Secretary, present)

Additions/Deletions to the Agenda – none

Public Comments – none

Special Presentation – none

Approval of Minutes

- A. October 17th Regular Meeting – Jesse made a motion to approve the October 17^h Regular meeting. Gary seconds. All in favor. Motion carried.

Finance Report

August, September and October 2024 financials and check detail – Jesse made a motion to approve the August, September and October 2024 financials. Gary seconds. All in favor. Motion carried.

New Business

- A. Consideration and approval of the 2023 Financial Audit. Gary made a motion to approve the 2023 Financial Audit. Jesse seconds. All in favor. Motion carried.
- B. Consideration and Possible Execution of Approving Resolution 2024-6 – Set Mill Levies – LaPlata County. Lisa made a motion to approve Resolution 2024-6, Set Mill Levies, LaPlata County. Gary seconds. All in favor. Motion carried.
- C. Consideration and Possible Execution of Approving Resolution 2024-7 – Set Mill Levies – Archuleta County. Lisa made a motion to approve Resolution 2024-7, Set Mill Levies, Archuleta County. Jesse seconds. All in favor. Motion carried.
- D. Consideration and Possible Execution of Approving Resolution 2024-9 – Approving the Contract for the Sale of Property known as 14427 CR 501, Bayfield CO. Jesse made a motion to approve Resolution 2024-9, Approving the contract for the sale of property known as 14427 CR 501, Bayfield CO. Gary seconds. All in favor. Motion carried.
- E. Consideration and approval of engagement letter for new auditors, Eide Bailly, LLP. Lew made a motion to approve the engagement letter with Eide Bailly, LLP pending approval by legal, Paul Kosnik. Jesse seconds. All in favor. Motion carried.
- F. Draft Strategic Plan – draft will be sent out first week of December
- G. CAAS Reaccreditation – Lisa made a motion to approve the CAAS reaccreditation. Gary seconds. All in favor. Motion carried.

Old Business

- A. Consideration and final approval of 2025 Operating Budget – Lisa made a motion for final approval of the 2025 Operating Budget. Jesse seconds. All in favor. Motion carried.
- B. Station 1 update – Architects at 50% construction documents, full construction documents ready first week of January. Meeting with USDA to go over application, kept processing application from 2 years ago. Jesse made a motion to approve Durango Urgent Care 10-year lease agreement. Gary seconds. All in favor. Motion carried.

Chiefs' reports

Chief French presents his report to the Board.

Chief Evans presents his report to the Board.

Adjournment – Jesse made a motion to adjourn the regular meeting at 4:37pm. Gary seconds. All in favor. Motion carried.

Submitted by

Kim Ruggles



Paul Black, President

12/12/24
Date

Attest:

__SS//Kim Ruggles_____
Kim Ruggles, Admin