

**Upper Pine River Fire Protection District  
Board Meeting  
Minutes  
November 20, 2025  
3:00 P.M.**

The meeting for November 20, 2025, was called to order at 3:01 pm by Paul Black.

**Board Members Attendance** – Paul Black (President, present), Lisa Bourque (Vice President, present), Jesse Larson (member, present), Lew Web (member, absent), Gary Karner (member, present)

**Staff Present** – Chief Evans (present), Deputy Chief French (present), Kim Ruggles (Secretary, present), Paul Kosnik (Attorney, present)

**Additions/Deletions to the Agenda** - none

**Public Comment** – Public comment has been made by Local 5555 President Vito Ciccarelli, Kristin Dallison and Jeremiah Ackerman, residents in Bayfield.

**Special Presentation** – NV5 presentation – submitted for permit in August to the Town of Bayfield, still waiting for comments. 31 people participated in the proposal meeting, 5 may be qualified. Answering questions that were submitted for clarification. Dec 5 should receive the proposals. Interview will begin at the beginning of Jan, week of Jan 5<sup>th</sup> (TBD). Working on utilities.

**Approval of Minutes**

- A. September 18<sup>th</sup> Regular Meeting – Lisa made a motion to approve the September 18<sup>th</sup> regular meeting. Jesse seconds. All in favor. Motion carried.
- B. October 23<sup>rd</sup> Special Meeting – Lisa made a motion to approve the October 23<sup>rd</sup> Special Meeting. Gary seconds. All in favor. motion carried.

**Finance Report**

- A. September 2025 Financials – Lisa made a motion to approve September 2025 financials. Gary seconds. All in favor. Motion carried.
- B. October 2025 Financials – Jesse made a motion to approve October 2025 financials. Gary seconds. All in favor. Motion carried.

**New Business**

- A. Consideration and approval of Resolution 2025-7 Authorization to Apply for El Pomar Foundation Grant. Gary made a motion to approve Resolution 2025-7 to Apply for El Pomar Foundation Grant. Jesse seconds. All in favor. Motion carried.
- B. Consideration and approval of Resolution 2025-8 La Plata County Multi-Jurisdictional Hazard Mitigation Plan. Gary made a motion to approve Resolution 2025-8 La Plata County Multi-Jurisdictional Hazard Mitigation Plan. Jesse seconds. All in favor. Motion carried.
- C. Consideration and approval of the NRCS Agreement – Lisa Made a motion to approve Fire Chief to sign the NRCS Agreement to enter into a contract, as long as District monies will not be used towards any of the project. Jesse seconds. All in favor. Motion carried.

**Old Business**

- A. 2025 Budget Update – reported in Theresa’s financial report.
- B. Station 1 Update – NV5 gave update, project on BidNet. Once the bids are back we will have a better idea of the budget. Will meet with USDA after Thanksgiving.  
Congressional funding to still be received. Still waiting for the building permit from the Town of Bayfield. USDA requested to have their architect look at the plans. First week in January for interviewing the contractors.

**Chiefs’ reports**

Chief French presents his report to the Board.

Chief Evans presents his report to the Board.

**Adjournment** – Gary made a motion to adjourn the regular meeting at 4:50pm. Jesse seconds. All in favor. Motion carried.

Submitted by

Kim Ruggles



Paul Black, President



Date

Attest:

\_\_SS//Kim Ruggles\_\_\_\_\_  
Kim Ruggles, Admin