

**Upper Pine River Fire Protection District  
Board Meeting  
Minutes  
December 11, 2025  
3:00 P.M.**

The meeting for December 11, 2025, was called to order at 3:03 pm by Paul Black.

**Board Members Attendance** – Paul Black (President, present), Lisa Bourque (Vice President, present, via Zoom), Jesse Larson (member, present), Lew Web (member, absent), Gary Karner (member, present, via Zoom)

**Staff Present** – Chief Evans (present), Deputy Chief French (absent), Kim Ruggles (Secretary, present), Paul Kosnik (Attorney, present)

**Additions/Deletions to the Agenda** - none

**Public Comment** – none

**Special Presentation** – NV5 presentation – Still waiting for comments on permit that was submitted to town of Bayfield. Proposals closed on Dec 5<sup>th</sup> and 2 proposals were received. NV5 is reviewing them.

**Approval of Minutes**

- A. November 20<sup>th</sup> Regular Meeting – Lisa made a motion to approve the November 20<sup>th</sup> regular meeting. Jesse seconds. All in favor. Motion carried.

**Finance Report**

- A. November 2025 Financials – Jesse made a motion to approve November 2025 financials. Gary seconds. All in favor. Motion carried.

**New Business**

- A. Discussion regarding posting board meeting packet, approved board meeting minutes and approved resolutions to the District's website. Lisa made a motion to approve posting board meeting packet, approved board meeting minutes and approved resolutions. Gary seconds. All in favor. Motion carried.
- B. Consideration and approval of the NRCS contract – No fire district funds to be used, can walk away from the project for any reason and district will not be held liable for any of the project. Jesse made a motion to approve Chief Evans to sign a contract with NRCS with added language to contract to state the contract can be terminated at any time and for any reason, indemnify the District and no District monies, if NRCS does not make changes we will not sign agreement. Lisa seconds. All in favor. Motion carried.
- C. Consideration and approval of Resolution 2025-9 Board Meeting Place. Jesse made a motion to approve Resolution 2025-9 Board Meeting Place. Gary seconds. All in favor. Motion carried.
- D. Consideration and approval of Resolution 2025-10 Board Compensation. Lisa made a motion to approve Resolution 2025-10 Board Compensation. Jesse seconds. All in favor. Motion carried.
- E. Consideration and approval of Resolution 2025-11 Adopt General Fund Budget 2026 – Jesse made a motion to approve Resolution 2025-11 Adopt General Fund Budget 2026, Lisa seconds. All in favor. Motion carried.

- F. Consideration and approval of Resolution 2025-12 To Appropriate Sums of Money – Jesse made a motion to approve Resolution 2025-12 To Appropriate Sums of Money. Gary seconds. All in favor. Motion carried.
- G. Consideration and approval of Resolution 2025-13 To Set Mill Levies – La Plata County – Lisa made a motion to approve Resolution 2025-13 To Set Mill Levies – La Plata County. Jesse seconds. All in favor. Motion carried.
- H. Consideration and approval of Resolution 2025-14 To Set Mill Levies – Archuleta County – Jesse made a motion to approve Resolution 2025-14 To Set Mill Levies - Archuleta County. Gary seconds. All in favor. Motion carried.

**Old Business**

- A. Station 1 Update – 2 proposals submitted, NV5 evaluating them. USDA behind due to the federal government shutdown. El Pomar Grant was submitted for the funding of the X-ray machine.

**Chiefs' reports**

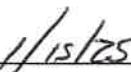
Captain Fleming presented training report to the Board.  
Chief Evans presented his report to the Board.

**Adjournment** – Jesse made a motion to adjourn the regular meeting at 4:41pm. Paul seconds.  
All in favor. Motion carried.

Submitted by

Kim Ruggles

  
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Paul Black, President

  
\_\_\_\_\_  
Date

Attest:

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SS/Kim Ruggles  
Kim Ruggles, Admin